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| **Description of Billable Activity** | **Maximum Billing Units for SC** | **Maximum Billing Units for DSI** |
| Direct Service Coordination during IPP | Limited to 7.5 Units total for entire IPP Process NOT including drive time | N/A |
| Non-Direct Service Coordination during IPP |
| Initial Visit/Screening |
| Evaluation for Eligibility Determination | N/A | 4 Units / 2 Units for up to 2 assigned Providers |
| Review of Records for Eligibility Determination | 1 Unit may be shared between 2 assigned Providers (excluding SC) |
| Writing of DER | 1 Unit total may be shared between 2 assigned Providers |
| Eligibility for DDD or ASDB | Limited to 7.5 Units total for entire IPP Process NOT including drive time | N/A |
| CFA (after review of records) | 4 Units / 2 Units for up to 2 assigned Providers |
| CFA (after evaluation) | 2 Units / 1 Unit for up to 2 assigned Providers |
| Initial IFSP / Child Indicators | 3 Units split between providers in attendance (excluding SC) |
| 1 Child – Home Visit or Natural Community/ Treatment | N/A | Follow IFSP and bill according to medical model of rounding to the nearest 1/4 Unit |
| 2 Children – Home Visit or Natural Community/ Treatment | Follow IFSP and bill according to medical model of rounding to the nearest 1/4 Unit |
| 3 Children – Home Visit or Natural Community/ Treatment | Follow IFSP and bill according to medical model of rounding to the nearest 1/4 Unit |
| Team Conference | Set by DES Policy | Set by DES Policy |
| Direct Service Coordination – Other Setting | Follow IFSP and bill according to medical model of rounding to the nearest 1/4 Unit | N/A |
| Direct Service Coordination – In Home | Follow IFSP and bill by rounding to the nearest 1/4 Unit |
| Indirect (ND) Service Coordination | Follow IFSP and bill by rounding to the nearest 1/4 Unit |
| Indirect (ND) Service as Team Lead | N/A | 1 Unit each Calendar Quarter |
| Assessment (by non-team lead) | 2 Units |
| 6-Month IFSP Review/Other Review | 1.5 Units | 1.5 Units |
| CFA with Annual IFSP | 1 Unit | 1 Unit |
| Annual IFSP/Family Survey | 2 Units | 2 Units |
| Re-evaluation | N/A | 2 Units / 1 Unit for up to 2 assigned Providers (no Units may be billed for an RW modifier as no report is required) |
| Transition Planning Meeting | 2 Units | 2 Units |
| Transition Conference | 2 Units | 2 Units |
| Child Indicators (exit) | 1 Unit | 1 Unit |
| Travel Time | Follow IFSP and bill by rounding to the nearest 1/4 Unit | N/A |
| Total Units in a Single Day | Cannot bill more than 12 Units in one calendar day. | Cannot bill more than 12 Units in one calendar day. |